



PATIENT INFORMATION FORM

TODAY'S DATE: ___/___/___

NAME:(Dr /Mr /Miss /Mrs /Ms) _____
(Please Circle) (First) (MI) (Last)

NICKNAME/PREFERRED NAME: _____

ADDRESS: _____
(Street) (City/State) (Zip)

ALTERNATE ADDRESS: _____
(Street) (City/State) (Zip)

HOME PHONE:(____) _____ WORK PHONE:(____) _____

ALTERNATE PHONE:(____) _____ FAX:(____) _____

E-MAIL ADDRESS: _____

DATE OF BIRTH: ___/___/___ AGE: _____ GENDER: MALE / FEMALE
(Please Circle)

How did you learn of our office? _____

What is the reason for your initial visit in our office? _____

PERSON TO CONTACT IN CASE OF EMERGENCY? _____ PHONE: _____

OCCUPATION: _____

EMPLOYER NAME & ADDRESS: _____

PHYSICIAN NAME & CITY: _____ PHONE:(____) _____

Are you currently under the care of a physician? (incl. cardiologist/hematologist, etc)..... Yes No

If yes, please explain: _____

When was your last physical examination? _____ Was anything unusual or abnormal found?..... Yes No

If yes, please explain: _____

Have you ever had any operations, hospitalizations or serious illness?..... Yes No

If yes, please explain: _____

PHARMACY NAME & LOCATION: _____ PHONE:(____) _____

GENERAL HEALTH QUESTIONNAIRE

PATIENT NAME: _____ DATE OF BIRTH ____/____/____ AGE ____

► Do you have or have you ever had:

	Yes	No		Yes	No
Rheumatic fever			Asthma		
Congenital heart disease			Bronchitis/chronic cough		
Mitral valve prolapse			Shortness of breath		
Heart murmur			Emphysema		
Heart valve replacement			Chronic Obstructive Pulmonary Disease		
Prosthetic (artificial joints)			Recurrent sore throat		
High cholesterol			Sleep Apnea		
Angina (chest pain)			Tuberculosis		
Irregular heart beat			Sinus problems		
Coronary artery disease			Thyroid disease		
Heart disease/Heart attack			Glaucoma		
Cardiac pacemaker			Kidney disease		
Swelling of the ankles			Liver disease/Hepatitis		
High or Low blood pressure			Diabetes		
Stroke/TIA			Ulcers or colitis		
Bleeding problems			Gastrointestinal problems		
Anemia			Arthritis/ Joint pain/ Back problems		
Hemophilia			Cancer		
Seizures/Epilepsy			Radiation/Chemotherapy treatments		
Dizziness/Fainting			TMJ symptoms/treatment		
Sexually transmitted disease			Prostate problems		
HIV/AIDS			Osteoporosis		

► Are you allergic to or have you had an adverse reaction to:

	Yes	No		Yes	No
Local anesthetics			Sedatives, barbiturates		
Penicillin/Amoxicillin			Codeine		
Sulfa drugs			Other narcotics		
Other antibiotics			Aspirin or Ibuprofen		
Iodine/Betadine/Neosporin			Latex or adhesive tape		

Please list additional allergies: _____

► Are you taking any of the following medications:

	Yes	No		Yes	No
Any type of blood thinners			Diuretics/Water pills		
Aspirin or Ibuprofen			Insulin or oral anti-diabetic drugs		
Coumadin			Blood pressure medicine		
Vitamin E			Prednisone/steroids		
Glucosamine			Medication for osteoporosis		

Please list all current medications: _____

GENERAL HEALTH QUESTIONNAIRE

Is there a past history of alcohol, chemical dependency, psychiatric treatment, nervous or emotional disorder that may affect the care we provide you?..... Yes No

Do you smoke or chew tobacco?..... Yes No If yes, how much? _____

Have you ever taken Fosamax, Boniva, Actonel or any cancer medications containing bisphosphonates?... Yes No

Have you ever been instructed to take antibiotics before dental treatment?..... Yes No

FEMALE PATIENT: Are you or could you be pregnant? Yes No
Are you taking birth control pills? Yes No
Are you nursing? Yes No

FOR YOUR INFORMATION
Antibiotics may interfere with the effectiveness of oral contraceptives.

Do you have any other disease, condition or problem not listed above that you think the Doctor should know about?..... Yes No

If yes, please list: _____

The disclosure of medical information is for your general welfare, whether you are here for diagnostic consultation, a simple extraction or a major dental procedure. Your general health may have a significant affect on your current condition and on the outcome of any proposed treatment. For the good of your overall health and safety, please answer all questions.

I CERTIFY THAT THE MEDICAL HISTORY I HAVE GIVEN ABOVE IS CORRECT:

X _____ Date
Patient's Signature (Parent/Guardian, if minor)

DOCTOR'S REVIEW: _____ ASSISTANT'S REVIEW: _____
▶ Doctor's Signature Date ▶ Assistant's Signature

Notice of Privacy Practices:

State and Federal laws require us to maintain the privacy of your health information and to inform you about our privacy practices by providing you with a Notice of Privacy Practices. Our Notice is available on-line. If you do not have internet connectivity, please ask one of our staff for a copy of our Notice.

I hereby acknowledge that a copy of this office's Notice of Privacy Practices has been made available to me. I have been given the opportunity to ask any questions I may have regarding this Notice.

X _____ Date
Patient's Signature (Parent/Guardian, if minor)



FINANCIAL INFORMATION FORM

PATIENT INFORMATION

Name _____ Male ____ Female ____
Address _____
E-mail address _____
Date of Birth _____ Telephone#s _____
home work cell
Place of Employment _____ Occupation _____ Soc. Sec. # _____
Driver's License # _____

GUARANTOR OF ACCOUNT

(if other than the patient)

Name _____ Male ____ Female ____
Relationship to Patient _____
Address _____
E-mail address _____
Date of Birth _____ Telephone#s _____
home work cell
Place of Employment _____ Occupation _____ Soc. Sec. # _____
Driver's License # _____

DENTAL INSURANCE INFORMATION

Insurance Company Name _____
Claims Address _____
Group # _____ Company Toll Free Phone # _____
Policy Holder's Name _____
Date of Birth _____ SS # _____ Employer _____

FINANCIAL RESPONSIBILITY

Thank you for choosing us as your dental care provider. The following information provides the basis for the financial aspect of your treatment. We sincerely desire to treat our patients in a pleasing and congenial atmosphere and find this can best be accomplished when a clear understanding exists regarding financial arrangements. Please contact the office at any time with questions regarding your financial responsibility.

▪**PAYMENT:** Fees for services are due when treatment is rendered. Payment may be made in cash, check, or by credit card. We also offer financing through Capital One or Care Credit.

▪**INSURANCE:** If you have dental insurance, we will make a good faith estimate of your benefits and defer billing you for that amount up to 30 days. We will file the appropriate claim forms with your insurance company, provided you supply us with documented evidence of coverage, ie an insurance card. If your insurance provider denies coverage or if we otherwise do not receive payment within 30 days from the date services are rendered, the amount will then become due and payable by you. Although we will make every effort to help you understand and obtain your benefits, we cannot guarantee your insurance provider will pay. The amount of reimbursement is determined by the insurance carrier. We do not accept responsibility for collecting on an insurance claim or for negotiating a settlement on a disputed claim.

▪**THIRD PARTY PAYMENT:** If the Guarantor of Account is someone other than the patient, financial arrangements must be made prior to treatment being provided.

▪**NON-PAYMENT:** In the event the charges incurred are not paid in full when due and collection action is instituted, the patient is responsible for the additional costs associated with such collection activity. The collection costs may include and are not limited to collection agency fees, attorney fees, court costs and/or any other expenses incurred in its collection as allowable by law.

▪**RETURNED CHECKS:** A \$25 processing fee will be charged for a returned check.

▪**INTEREST:** Any account remaining unpaid 30 days from date of service will be charged interest at the rate of 1.5% per month on any unpaid balance (18% per year) unless prior payment arrangements have been approved.

▪**CANCELLATION:** Patients are expected to notify the office at least 48 hours prior to their scheduled appointment if they cannot keep the appointment. Failure to properly notify the office may result in a charge of \$80 per hour of scheduled appointment time. Three non-notified missed appointments may result in dismissal from the practice.

FINANCIAL RESPONSIBILITY AGREEMENT

I have read the financial responsibility for dental services, agree to the terms and accept full responsibility for all charges for services rendered.

Patient or Authorized Representative Signature: _____ Date: _____

Relationship to Patient: _____